

# GREEN'S BOOKS

## Bookbinding & Conservation

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### Guidance for students in response to Covid-19

We have now restarted teaching at the Green's Books studio and are making every effort to make it as safe and pleasant as possible. All workshops are now limited to a maximum of three students, with no more than four people in the studio at any one time. At the end of each day of teaching, the studio and all shared equipment are thoroughly cleaned, with cleaning also taking place throughout the day as required.

When attending a Green's Books workshop, course, or one-to-one teaching session, students:

- will be assigned their own workspace and asked to stay within this area where possible;
- will be asked to leave a contact telephone number (if not already provided) for track and trace purposes in the event of a case of Covid-19 being linked to the studio;
- will be asked to bring a basic toolkit where possible, including a pencil, knives, a ruler, glue brushes, bone folders, scissors, and other small bookbinding hand-tools that may be useful;
- will be asked to wash their hands and/or use hand sanitiser upon entry to the studio and during each day as required;
- must bring a face covering or visor to wear over both the mouth and nose whilst inside the studio;
- must maintain a 1 metre+ social distance where practicably possible;
- must maintain a clean workspace and take responsibility for wiping down communal areas and shared equipment.

We appreciate your help and welcome any feedback. Arthur & Emily.